



Hands-on Discovery through ADVENTURE, EDUCATION & STEWARDSHIP



Title: CCYC Field Boss

Reports to: CCYC Field Manager

Salary: AmeriCorps Living Stipend of \$640 per week (paid bi-weekly) plus **Free Housing** and a **AmeriCorps Education Award of \$5,176.50** upon completion of terms of service.

Status: AmeriCorps, Full-time, Non-exempt (March-November 2024)

Location: Monticello, UT

Program Summary

The Canyon Country Youth Corps (CCYC) is a program operated by the Canyon County Discovery Center (CCDC) in Monticello, Utah. CCYC provides opportunities for youth and young adults to participate in service projects on public lands in Southeastern Utah in partnership with the land-managing agencies of the region. Service Projects include trail maintenance and construction; fence construction, repair or demolition; habitat restoration; mechanical and non-mechanical vegetation thinning; invasive species removal and treatment; and other conservation related projects in backcountry and front country settings.

CCDC Mission

The Canyon Country Discovery Center creates lifelong learning experiences about the Colorado Plateau through adventure, education, and stewardship.

Position Summary

March 2024 – November 2024

The CCYC Field Boss is an AmeriCorps position that provides field operations support to ensure crews have sufficient resources to meet their job needs. After a period of training with the Field Manager, the Field Boss will be assisting with the Crew Leader Development Program (CLDP) in early spring and provide field support for summer/fall young adult crews. Primary responsibilities include: assisting Field Manager with training Crew Leaders on technical and interpersonal skills, coordinating with CCDC staff and agency partners, and maintaining corps resources in the shop and bunkhouse. The Field Boss often travels to remote field sites to support staff and members. They will spend 80% of their time in the field. Project sites are either front-country or back-country (accessible through hiking or rafting). The position will be responsible for overseeing execution of high quality of work with multiple Crews on chainsaw, fencing, and/or trails projects, while assisting with scheduled time for crew member development activities. These activities include: discussion, critical thinking scenarios, writing development and conservation lessons.

Responsibilities & Functions

Program Logistics:

- Manage and organize a clean and efficient operations center (CCDC Basecamp).
- Maintain and repair equipment and tools.
- Assist in the supervision of de-rigs and re-supply of tools, equipment and food for all crews.
- Assist in maintaining an accurate inventory of CCYC tools and equipment.
- Maintain a clean and functional food storage area, while facilitating efficient meal planning and shopping by crew leaders.
- Plan for the logistics associated with new programs as they arise.
- Coordinate the repair and maintenance of CCYC vehicles with other staff.
- Assist Field Coordinator as advised.

General Administration:

- Work within the established program budget in association with the Field Coordinator.
- Support Field Coordinator in performing regular field site visits and complete reports with necessary documentation.
- Meet regularly with other CCYC staff members.

Field Support and Risk Management:

- Provide support, evaluation, and guidance to Crew Leaders during field visits.
- Enforce all organizational Policies and Procedures in the field and at Basecamp.
- Assist in on-the-ground project quality by providing technical assistance to crews as needed.
- Respond to crew emergency situations.

Necessary Skills and Qualifications

- Experience with other youth conservation corps, or outdoor-based youth development programs, required.
- Experience in all or most of the following is preferred: trail construction & maintenance, chainsaw operation & maintenance, hand tool maintenance, fencing, rafting, running backcountry crews.
- Good organizational and problem-solving skills, required.
- Excellent communication and teaching/mentoring skills, required.
- Strong conflict resolution and team building skills, required.
- Able to work independently and as part of a fast-paced team environment, required.
- Positive attitude and ability to have FUN with young adults, required.

- Successful candidates must possess a valid driver's license, insurable driving record, and acceptable background check, required.

AmeriCorps Benefits

– Living Stipend—\$640.00 weekly (paid Bi-weekly)

Segal AmeriCorps Education Award of \$5,176.50 upon completion of 1200 hours of service. Access to conferences and AmeriCorps training throughout the year. Education awards are eligible for a match at several institutions. This position is YOUR service year, since CCYC is a small program we can help you reach goals that you are interested in/passionate about throughout the year.

The Utah Commission on Service and Volunteerism (UServe Utah) and The Corps Network encourages individuals with physical and mental disabilities to participate as AmeriCorps members through National Service programs operating in the state of Utah. CCYC can make reasonable accommodations for qualified applicants.

Physical/Essential Requirements

This position requires periodic overnight travel and non-traditional work hours, including weekend and evening hours. To successfully perform essential functions, the candidate is required to sit, stand, walk, speak and hear. The Field Boss may be required to climb, balance, stoop, kneel, crouch or crawl on an infrequent basis and possess the ability to hike and climb in rough terrain. He/she must be able to operate office equipment, telephone, and computer and reach with hands and arms. The Field Boss may be required to lift up to 50 pounds unassisted.

To Apply

Visit <https://www.ccdiscovery.org/apply>

This job description is intended as an overview of the position duties, qualifications and responsibilities. It is not intended to be all-inclusive. Other duties and responsibilities as defined by CCDC management.

CCDC is fully committed to ensuring an environment in which non-discrimination and equal opportunity are fundamental values. CCDC prohibits discrimination on the basis of race, color, religion, creed, sex, gender, age, pregnancy, marital status, national origin, mental or physical disability, political belief or affiliation, veteran status, sexual orientation, sexual preference, gender expression, gender identity, medical condition, ancestry, and any other class of individuals protected from discrimination under state or federal law.