



Hands-on Discovery through ADVENTURE, EDUCATION & STEWARDSHIP



Title: CCYC Crew Leader

Reports to: CCYC Field Boss

Salary: AmeriCorps Living Stipend of **\$600 per week (paid bi-weekly)** plus **Free Housing** and an **AmeriCorps Education Award of \$5,176.50** upon completion of terms of service.

Status: AmeriCorps, Full-time, Non-exempt (March-November 2024)

Location: Monticello, UT

Program Summary

The Canyon Country Youth Corps (CCYC) is an AmeriCorps program operated by the Canyon County Discovery Center (CCDC) in Monticello, Utah. CCYC provides opportunities for youth and young adults to participate in service projects on public lands in Southeastern Utah in partnership with the land-managing agencies of the region. Service Projects include trail maintenance and construction; fence construction, repair or demolition; habitat restoration; mechanical and non-mechanical vegetation thinning; invasive species removal and treatment; and other conservation related projects in backcountry and front country settings.

CCDC Mission

The Canyon Country Discovery Center creates lifelong learning experiences about the Colorado Plateau through adventure, education, and stewardship.

Position Summary

March 2024 – November 2024

The CCYC Crew Leader is an AmeriCorps position that leads a crew of 3 to 4 Crew Members on conservation projects around Utah. These projects include chainsaw, trail, and fencing work primarily. The Crew Leader position is designed to provide professional development for individuals in the conservation field. The Crew Leader will provide skills to successfully lead both young adult crews throughout the Corps season. Crew Leaders must have strong mentorship skills, and a defined leadership style. They will help facilitate crew member training including technical backcountry and front country skills, and conservation work. The position will be responsible for executing a high quality of work with Crews on chainsaw, fencing, and/or trails projects, while using scheduled time for crew member development activities. These activities include: discussion, critical thinking scenarios, writing development and conservation lessons.

DUTIES

ADMINISTRATION

- Work with CCYC staff to implement operating policies, crew member handbook, grievance procedure, uniform and safety policy, and all other necessary operational policies and procedures.
- Punctually complete and submit daily and weekly paperwork, and other forms as needed.
- Manage finances for own Crew, and mentor Assistant Crew Leaders on finances.

FIELD OPERATIONS

- Implement service projects according to technical specifications given by land management agencies and CCYC Staff.
- Implement and uphold safety procedures.
- Maintain solid relations with project sponsors and partners and maintain high service project quality.
- Maintain equipment (vehicles, tools, supplies) and purchase food and necessary program supplies, while staying within the existing budget.
- Foster an 'esprit de corps' and participate in corps activities as needed.
- Work hard and live outdoors for long periods of time in variable conditions.
- Assist with daily/weekly operational schedules of crews.

CREW MEMBER AND ASSISTANT CREW LEADER DEVELOPMENT

- Assist with training and orientation of crew members .
- Aid Assistant Crew Leaders in developing their leadership style and provide continued support throughout the season.
- Provide in-field guidance, training, and direction to crew members.
- Implement development activities including: education, life skills, mentorship, training, field trips, enrichment activities, and service learning throughout the corps program.
- Conduct Crew Member evaluations.
- Conduct pre and post corps evaluations .
- Motivate Members and Assistant Crew Leaders through problem solving, creativity and adaptability.
- Model giving and receiving constructive feedback with field staff in a timely manner.

SCHEDULE

CCYC crews work varying schedules of 4-10 days on and 2-6 days off. Typically, in a two-week time frame every 80-90 hours on, 50-60 hours are off. Crews will be camping in remote locations during time on.

QUALIFICATIONS & PREVIOUS EXPERIENCE

Requirements

- A strong leadership style.
- Experience camping and outdoor recreation.
- Experience in outdoor work projects: Strong trail building, chainsaw, and/or fencing skills.
- High level of maturity and professionalism.
- Strong verbal and written communication skills.
- Strong time-management skills and ability to work independently as well as with others.
- Ability and willingness to work a flexible and varying schedule.
- Valid driver's license and an insurable driving record.
- Must be able to pass a criminal history background check.
- Must be a US citizen per AmeriCorps requirements.

Preferences

- Youth corps experience.
- Working with youth in service related and/or youth development programs and principles.
- Working with public and federal agencies.
- Sense of humor.

AmeriCorps Benefits

– Living Stipend—\$600.00 weekly (paid Bi-weekly)

Segal AmeriCorps Education Award of \$5,176.50 upon completion of 1200 hours of service. Education awards are eligible for a match at several institutions. This position is YOUR service year, since CCYC is a small program we can help you reach goals that you are interested in/passionate about throughout the year.

The Utah Commission on Service and Volunteerism (UServe Utah) and The Corps Network encourages individuals with physical and mental disabilities to participate as AmeriCorps members through National Service programs operating in the state of Utah. CCYC can make reasonable accommodations for qualified applicants.

Physical/Essential Requirements

This position requires overnight travel and non-traditional work hours, including weekend and evening hours. To successfully perform essential functions, the candidate is required to sit, stand, walk, speak and hear. The Crew Leader may be required to climb, balance, stoop, kneel, crouch or crawl on an infrequent basis and possess the ability to hike and climb in rough terrain. He/she must be able to operate hand tools and reach with hands and arms. The Crew Leader may be required to lift up to 50 pounds unassisted.

To Apply

Visit <https://www.ccdiscovery.org/apply>

This job description is intended as an overview of the position duties, qualifications and responsibilities. It is not intended to be all-inclusive. Other duties and responsibilities as defined by CCDC management.

CCDC is fully committed to ensuring an environment in which non-discrimination and equal opportunity are fundamental values. CCDC prohibits discrimination on the basis of race, color, religion, creed, sex, gender, age, pregnancy, marital status, national origin, mental or physical disability, political belief or affiliation, veteran status, sexual orientation, sexual preference, gender expression, gender identity, medical condition, ancestry, and any other class of individuals protected from discrimination under state or federal law.